

**INSURANCE INFORMATION**

Today's Date: \_\_\_\_\_

**Patient Information**

Patient Name: \_\_\_\_\_

Date of Birth: \_\_\_\_\_

Patient Address: \_\_\_\_\_

Patient's SSN: \_\_\_\_\_ - \_\_\_\_\_ - \_\_\_\_\_

Home Phone: \_\_\_\_\_

Employer: \_\_\_\_\_

Ok to leave msg? Yes No

Employer Addr: \_\_\_\_\_

Cell Phone: \_\_\_\_\_

Ok to leave msg? Yes No

**INSURED PARTY INFORMATION (If different from above)**

Insured's Name: \_\_\_\_\_

Date of Birth: \_\_\_\_\_

Insured's Addr: \_\_\_\_\_

Insured's SSN: \_\_\_\_\_ - \_\_\_\_\_ - \_\_\_\_\_

Home Phone: \_\_\_\_\_

Employer: \_\_\_\_\_

Ok to leave msg? Yes No

Employer's Addr: \_\_\_\_\_

Cell Phone: \_\_\_\_\_

Ok to leave msg? Yes No

Insurance: \_\_\_\_\_

ID Number: \_\_\_\_\_

Ins. Comp. Addr: \_\_\_\_\_

Group Number: \_\_\_\_\_

Policy Type: PPO HMO Other

Deductible: \_\_\_\_\_

Co-Pay: \_\_\_\_\_

**ASSIGNMENT OF BENEFITS & RELEASE OF INFORMATION**

I hereby authorize my insurance carrier to make payment directly to Behavioral Pain Management, LLC and Ajeet Charate, benefits due me out of indemnity under the terms of my policy or agreement issued by the above named company. Payment is authorized upon the receipt of Ajeet Charate's itemized statement for services rendered to me or the above for the above name patient. I certify that my policy or agreement was in full force and effect at the time that these services were rendered. Payment of the amounts as herein directed, in whole or part, shall be considered the same as if paid directly to me.

I hereby authorize the release of my information to the insurance carrier necessary to process all claims.

I authorize the release of billing information to collections agencies for unpaid balances if necessary.

Insured's Signature: \_\_\_\_\_ Today's Date: \_\_\_\_\_

QEEG Code: \_\_\_\_\_

Therapy Diagnostic Code: \_\_\_\_\_

## Acknowledgment of Receipt of Notice of Privacy Practices

I hereby acknowledge that I have been provided with a copy of Behavioral Pain Management LLC's, DBA NITI Notice of Privacy Practices. The Notice of Privacy Practices contains information regarding potential uses and disclosures of my protected health information (as that term is defined under the Health Insurance Portability and Accountability Act of 1996 "HIPAA") that may be made by Behavioral Pain Management LLC., and of my rights and Behavioral Pain Management, LLC's legal duties with respect to my protected health information. I have had the opportunity to review the Notice of Privacy Practices and take a copy with me if I so choose.

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Patient's Name

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Parent/ Guardian Signature  
(If applicable)

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Patient's Signature

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Parent/ Guardian's Name  
(If applicable)

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Date

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Date

*Please sign and return this acknowledgement; it will be maintained in your file.*

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1250 North Mill Street UNIT 102B Naperville, IL 60563

(815) 931-0047

*Licensed Clinical and Professional Counselor, State of Illinois (LCPC), Springfield, IL*

*Board Certified in Neurofeedback, BCIA (BCN)*

*Certified Alcohol and Drug Abuse Counselor, State of Illinois (CADC)*

*Member of the International Society for Neurofeedback and Research (ISNR)*



## TELEHEALTH INFORMED CONSENT

**By signing this form, I understand and agree with the following:**

Telehealth involves the use of electronic communications to enable health care providers at different locations to share individual patient medical information for the purpose of improving patient care. Providers may include physical therapists, counselors, social workers, primary care practitioners, specialists and/or subspecialists, nurse practitioners and other healthcare providers who are part of my clinical care team. In addition to myself and the members of my clinical care team, my family members, caregivers, or other legal representatives or guardians may join and participate on the telehealth service, and I agree to share my personal information with such family members, caregivers, legal representatives or guardians. The information may be used for diagnosis, therapy, follow-up and/or education.

Telehealth requires transmission, via Internet, Zoom or tele-communication device, of health information, which may include:

- Progress reports, assessments, or other intervention-related documents
- Bio-physiological data transmitted electronically
- Data sheets, therapy relevant videos, pictures, text messages, audio and any digital form of data

The laws that protect the privacy and confidentiality of health and care information also apply to telehealth. Information obtained during telehealth/telemedicine that identifies me will not be given to anyone without my consent except for the purposes of treatment, education, billing and healthcare operations. By agreeing to use the telehealth services, I am consenting to BPM, PLLC sharing of my protected health information with certain third parties as more fully described in BPM, PLLC Privacy Policy. I understand, agree, and expressly consent to BPM, PLLC obtaining, using, storing, and disseminating to necessary third parties, information about me, including my image, as necessary to provide the telehealth/telemedicine services.

As with any Internet-based communication, I understand that there is a risk of security breach. Electronic systems used will incorporate network and software security protocols to protect the confidentiality of patient identification and imaging data and will include measures to safeguard the data and to ensure its integrity against intentional or unintentional corruption.

Individuals other than my clinical care team or consulting providers may also be present and have access to my information for the telehealth/telemedicine session. This is so they can operate or repair the video or audio equipment used. These persons will adhere to applicable privacy and security policies.

Telehealth/telemedicine sessions may not always be possible. Disruptions of signals or problems with the Internet's infrastructure may cause broadcast and reception problems (e.g., poor picture or sound

# BPM, LLC

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quality, dropped connections, audio interference) that prevent effective interaction between consulting clinician(s), participant, patient or care team.

I hereby release and hold harmless BPM, PLLC and all members of my care team from any loss of data or information due to technical failures associated with the telehealth/telemedicine service.

I understand and agree that the health information I provide at the time of my telehealth service may be the only source of health information used by the healthcare team during the course of my evaluation and treatment at the time of my telehealth visit, and that such professionals may not have access to my full medical record or information held at BPM, PLLC.

I understand that I will be given information about test(s), treatments(s) and procedures(s), as applicable, including the benefits, risks, possible problems or complications, and alternate choices for my medical care through the telehealth/telemedicine visit.

I have the right to withhold or withdraw consent to the use of telehealth/telemedicine services at any time and revert back to traditional in-person clinic services. I understand that if I withdraw my consent for telehealth/telemedicine, it will not affect any future services or care benefits to which I am entitled. All my questions have been answered to my satisfaction.

I hereby consent to the use of telehealth/telemedicine in the provision of care and the above terms and conditions.

By signing below, I certify that I am the legal representative of the participant or that I am the patient and am 18 years of age or older, or otherwise legally authorized to consent. I have carefully read and understand the above statements. I have had all my questions answered. I understand that this informed consent will become a part of my medical record.

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Signature of Patient or Patient's Legal Representative

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Date and Time

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Printed Name of Patient or Patient's Legal Representative

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Relationship to the Patient

INTERPRETER'S ATTESTATION (if applicable): I certify that I am fluent in the language of the person providing consent. I certify that I have accurately and completely interpreted the contents of this form, and that the person giving consent has indicated their understanding of the contents.

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Signature of Interpreter

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Date and Time



# Neurofeedback & Integrated Therapy Institute

## Credit Card Authorization Form

By your signature on this form, you authorize charges to your credit card for services rendered.

I authorize Behavioral Pain Management, LLC to charge my credit card through Clover payment system for any insurance related charges. These will be co-pays, deductible balance etc, once your treatment session has been processed by your insurance. you will also be provided with the billing statement. I also agree that my credit card can be charged \$20 for any session that is not cancelled at least 24 hours prior to the scheduled session.

I understand that this authorization will remain in effect until I cancel it in writing, and I agree to notify Behavioral Pain Management, LLC in writing of any changes in my account information or termination of this authorization.

I certify that I am an authorized user of this credit card and will not dispute these scheduled transactions with my bank or credit card company as long as the transactions correspond to the terms indicated in this authorization form.

Credit Card Information:

CC number: \_\_\_\_\_ Exp date: Month: \_\_\_\_\_ Year: \_\_\_\_\_

3-digit code: \_\_\_\_\_ Billing zip code: \_\_\_\_\_

Signature: \_\_\_\_\_

Date: \_\_\_\_\_

Receipt to be sent by text: \_\_\_\_\_

Email: \_\_\_\_\_

**INDIVIDUAL TELETHERAPY INTAKE FORM**

First name: \_\_\_\_\_

Last name: \_\_\_\_\_

Age: \_\_\_\_\_ Birth day: \_\_\_\_\_ Month: \_\_\_\_\_ Year: \_\_\_\_\_

Ethnicity: \_\_\_\_\_ Religion: \_\_\_\_\_

Marital Status: \_\_\_\_\_

Sex/gender: \_\_\_\_\_ Number of children: \_\_\_\_\_

Ages of children: \_\_\_\_\_

Home address:

\_\_\_\_\_  
\_\_\_\_\_

Who do you live with?

\_\_\_\_\_

Cell #: \_\_\_\_\_ Leave message: Yes \_\_\_\_\_ No \_\_\_\_\_

Home #: \_\_\_\_\_ Leave message: Yes \_\_\_\_\_ No \_\_\_\_\_

Work #: \_\_\_\_\_

Email: 1. \_\_\_\_\_

2. \_\_\_\_\_

Name of emergency contact:

1. \_\_\_\_\_ Phone: \_\_\_\_\_

2. \_\_\_\_\_ Phone \_\_\_\_\_

**For clients under 18 years of age:**

Name of parent/legal guardian:

\_\_\_\_\_

Phone: \_\_\_\_\_ Leave message: Yes \_\_\_\_\_ No \_\_\_\_\_

Name of parent/legal guardian:

\_\_\_\_\_

Phone: \_\_\_\_\_ Leave message: Yes \_\_\_\_\_ No \_\_\_\_\_

**EMPLOYMENT INFORMATION:**

☐ On sick leave, as of this date: \_\_\_\_\_  
Return to work date: \_\_\_\_\_

I was: ☐ Full-time or ☐ Part-time at: \_\_\_\_\_

☐ Not working because: \_\_\_\_\_

**ACADEMIC INFORMATION:**

☐ Not attending school. \_\_\_\_\_

Highest level completed: \_\_\_\_\_

☐ Full-time school at: \_\_\_\_\_

Grade/year: \_\_\_\_\_ Program: \_\_\_\_\_

Typical grades: \_\_\_\_\_

☐ Part-time in school at: \_\_\_\_\_

Grade/year: \_\_\_\_\_ Program: \_\_\_\_\_

Typical grades: \_\_\_\_\_

**THE REASONS FOR YOUR VISIT:**

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How intense is your emotional distress? (Mild) 1 2 3 4 5 6 7 8 9 10 (Severe) \_\_\_\_\_

Please describe:

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Overall, how much do the problems affect your ability to perform at work or school, get along with others, and perform daily tasks such as chores?

(Mildly disruptive) 1 2 3 4 5 (Incapacitating) \_\_\_\_\_

Please describe:

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When did these problems start? What was going on in your life at that time?

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Please list any psychiatric or "mental" problems you have been diagnosed with:

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Please list any medical or "physical" problems that you have been diagnosed with:

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Please list any medications you currently take, and what you take them for:

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Name of Family doctor: \_\_\_\_\_ Phone: \_\_\_\_\_

Last check-up was during the month of: \_\_\_\_\_ Year: \_\_\_\_\_

Results:

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Name of Psychiatrist: \_\_\_\_\_ Phone: \_\_\_\_\_

Last visit was during the month of: \_\_\_\_\_ Year: \_\_\_\_\_

Results:

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Have you ever been hospitalized for psychological or psychiatric reasons? ☐ No ☐ Yes

If yes, please describe when and where you were hospitalized, and for which reasons.

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Please tell us about any other mental health professionals you have consulted with in the past (approximate dates, type of professional seen, reason for the consultation, nature of the treatment, outcome of the treatment).

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### CURRENT HABITS

Please describe your current habits in each of the following areas:

Smoking: \_\_\_\_\_  
Gambling: \_\_\_\_\_  
Drinking: \_\_\_\_\_  
Drug use: \_\_\_\_\_  
Caffeine intake: \_\_\_\_\_  
Exercise: \_\_\_\_\_  
  
Eating: \_\_\_\_\_  
Sleeping: \_\_\_\_\_  
Fun and relaxation: \_\_\_\_\_

Please describe your relationships with each of the following people, if applicable:

Biological Mother: \_\_\_\_\_  
Biological Father: \_\_\_\_\_  
Step-parents: \_\_\_\_\_  
Legal guardians: \_\_\_\_\_  
Siblings: \_\_\_\_\_  
Extended family: \_\_\_\_\_  
Your children: \_\_\_\_\_  
Friends: \_\_\_\_\_  
Romantic partner(s): \_\_\_\_\_  
Colleagues or classmates: \_\_\_\_\_

Total number of close, supportive relationships (support structure):

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## STRESSFUL LIFE EVENTS

Please describe any current significant or stressful life events that you have been experiencing:

1. \_\_\_\_\_
2. \_\_\_\_\_
3. \_\_\_\_\_
4. \_\_\_\_\_

Suicidal thoughts / ideation / attempts:

Suicidal Thoughts: (when / how often / last one)

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Suicidal Ideations: (when last and frequency)

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Suicidal attempts: ( when / last one / hospitalizations)

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Economic problems: Yes    No

Please describe Economic problems.

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Have you ever filed for bankruptcy: Yes    No

Difficulty accessing health care?

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Legal issues or any history of arrests?

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Cultural issues?

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Family conflict or lack of support?

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Social problems? Yes No If yes, please describe

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Educational or occupational difficulties?

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Housing problems?

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Grief or bereavement?

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What are your positive qualities and skills?

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What do you like about yourself?

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What qualities have helped you to succeed at overcoming difficulties in the past?

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Please tell us about your plans for the future (career, personal, etc.)

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How motivated do you feel to work on identified goals in therapy?

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What are your goals for therapy?

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What would you like to achieve by attending therapy?

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What concerns if any, do you have about attending teletherapy and or working on these problems?

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Is there anything else that you would like to mention?

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